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March 6, 2015

Via Certified Mail – R/R/R

Article No.: 7014 2120 0002 1571 1981

EPA

Region 1

5 Post Office Square - Suite 100

Boston, MA 02109-3912

Attention: Public Records Request Coordinator

RE: Service Bury LLC v. AAA Merrimack Valley, Inc.
C.A. No.: ESCV2012-01728-B (Essex SC – Newburyport)
Our File No.: HT1-1068

Dear Sir or Madam:

This is a request pursuant to the Massachusetts Public Records Law, M.G. L. Ch. 66 §10. I request copies of all documents in the possession or control of the EPA related to the **property located at 1451 Osgood Street, North Andover, Massachusetts**. These documents include, but are not limited to, the following:

1. Any and all documents or records from January 1995 to the Present of any kind in your possession custody or control pertaining to the property located at 1451 Osgood Street, North Andover, Massachusetts. Such documents and records to include but not to be limited to contracts, drawings, plans, specifications, building permits, applications, occupancy permits, invoices, change orders, checks, inspection reports and correspondence of any kind.

We will pay the reasonable costs incurred in producing these documents. Further, if there are certain categories of documents that are more easily collected than other categories, please notify me of those documents as soon as they have been gathered. Please do not wait for all responsive documents to be collected.

I appreciate your time and consideration in this matter and please do not hesitate to contact me with any questions that you may have.

Very truly yours,

A handwritten signature in blue ink that reads "Jeffrey Dolan". The signature is written in a cursive style with a small superscripted "e" at the end.

Mark W. Shaughnessy
Jeffrey E. Dolan

JED/cw

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